SPRING 2016 DEADLINES for UNDERGRADUATE STUDENTS
FOR ALL COURSES, INCLUDING INDEPENDENT STUDY, RESEARCH, AND INTERNSHIP

ONLINE and IN-PERSON COURSE ADD and DROP

November 9th through 4:30 PM February 5th

AS—no signature required if no electronic holds
EN—no signature required if no electronic holds

LATE REGISTRATION FEE ASSESSED FOR INITIAL REGISTRATION ON OR AFTER DECEMBER 7TH

NO REGISTRATION ACTIVITY DURING THE WEEKEND

February 6th through February 7th

ONLINE and IN-PERSON COURSE ADD RESUMES

February 8th at 12:00 AM through February 9th at 11:59 PM

AS—no signature required if no electronic holds
EN—no signature required if no electronic holds

NOTE TIME

REVISED DATE & TIME

COURSE DROPS

<table>
<thead>
<tr>
<th>IN-PERSON</th>
<th>ONLINE</th>
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<tbody>
<tr>
<td>February 8th through March 4th</td>
<td>February 8th through March 6th</td>
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<tr>
<td>AS—no signature required</td>
<td>AS—no signature required</td>
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<tr>
<td>EN—faculty advisor signature needed</td>
<td>EN—faculty advisor needs to release advising hold</td>
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COURSE WITHDRAWALS
(“W” on transcript)

<table>
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<th>IN-PERSON ONLY</th>
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<tr>
<td>March 7th through April 15th</td>
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<td>AS—no signature required</td>
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<td>EN—signature from faculty advisor required</td>
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SATISFACTORY/UNSATISFACTORY
(S/U option)

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<th>IN-PERSON ONLY</th>
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<tr>
<td>November 9th through April 15th</td>
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<tr>
<td>AS—faculty advisor signature if within major/minor</td>
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<td>EN—faculty advisor signature is required</td>
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GENERAL POLICY FOR SHORT COURSES  (unless otherwise noted)
CONTACT THE OFFICE OF THE REGISTRAR FOR A FULL LIST OF SHORT COURSES

1. Adds are permitted during the first week of the course.
   Signature requirements to add after the second day:
   AS - Instructor
   EN - Instructor

2. Drops are permitted during the first week of the course (unless otherwise noted).
   Signature requirements:
   AS - None
   EN - None

3. Withdrawals with a "W" are permitted during the second week of the course (unless otherwise noted).
   Signature requirements:
   AS – Office of Academic Advising
   EN - Faculty advisor

4. Changing to S/U is permitted up to the end of the second week of the course (unless otherwise noted).
   Signature requirements:
   AS - Faculty advisor if the course is within the major/minor
   EN – Faculty advisor