

Carey Business School Finance Club

BY-LAWS (As Amended on April 29, 2008)

Article I

Name

The name of the Club shall be Carey Business School Finance Club (CBSFC), a registered student organization, approved and supported by Johns Hopkins University.

Article II

Purpose

The purpose of the Carey Business School Finance Club shall be to provide a forum for professional development of graduate finance students and alumni, who are interested in studying and learning more about the discipline of finance and other related fields. Furthermore, the club will encourage interaction among business students, faculty and the business finance community through corporate presentations, round table discussions, field trips, and other unique opportunities to be determined.

Article III

Membership

Section 1. Qualifications

All graduate students and alumni at the Carey Business School and graduate students and alumni from the Economics Program at the Krieger School of Arts & Sciences may join the Finance Club. A minimum of 2/3 of the members must come from the Carey Business School.

Section 2. Dues and Membership

The Executive Committee shall have the responsibility for preparing and revising a schedule of membership dues and for establishing the term of the membership.

Article IV

Organization

Section 1. General Powers

The Carey Business School Finance Club shall be managed by an Executive Committee and the Faculty Advisor(s).

Section 2. Executive Committee

The members of the Executive Committee shall consist of the President, Vice-President, Treasurer, Secretary, Event Director, Marketing Director, Investments Director, Career Director, Communications Director, Industry Director, At-large Director and Webmaster.

The President of the Club shall be elected by the Club members. The President Elect shall appoint other Executive Committee members. All Executive Committee members shall serve one academic year terms. An academic year commences fall semester and ends after summer session.

Section 3. Requirements for Election

Any member of the Carey Business School Finance Club who has been a member for at least one semester is eligible to hold a position on the Executive Committee. A minimum of 2/3 of the positions of the Executive Committee must be held by members from the Carey Business School.

Section 4. Election Procedures

1. The Executive Committee shall determine a date within the month of March or April upon which the election of the President shall take place. The election date shall be announced at least ~~six~~ three weeks prior to the election date.
2. Candidates must be a member in good standing. Members in good standing are those up-to-date with the dues set forth by the EC.
3. The Executive Committee shall announce the list of candidates at least four two weeks prior to the election date. If there are no pre-announced candidates for President, nominations will be taken from the floor at the election meeting.
4. Each candidate shall be allowed a five-minute speech on the date of election.
5. Each member shall be entitled to one vote. Proxies will not be recognized.
6. In order to be elected, a candidate must receive a majority of the votes cast. In the event that no candidate receives a majority of the votes cast, a run-off election with the two candidates receiving the most votes in the initial election shall be held. If no one candidate receives a majority of the votes cast in the run-off election, the run-off candidate who received the most votes in the initial election shall be elected.

Section 5. Special Election

If, for any reason, the President cannot complete his or her term in office, the Executive Committee may choose an interim President among the members of the Executive Committee. This interim President would serve the remaining term of the departing President. If no member of the Executive Committee is willing to serve as the Interim President, a special election will be conducted. The election procedures in Article IV, Section 4 shall be followed for such election.

Section 6. Appointed Positions

The President will appoint eligible members to the positions on the Executive Committee, subject to the approval of the Faculty Advisors. If for any reason an Executive Committee member cannot complete his or her term, the President shall appoint another eligible member to fill the vacancy, subject to the approval of the Faculty Advisors.

Section 7. Removal of an Officer

Any Executive Committee member who does not fulfill the duties set forth in these by-laws may be dismissed by a majority vote of the other Executive Committee members.

Section 8. Removal of the Executive Committee

The Faculty advisor (with approval of the department of Finance chairman) can dismiss the entire Executive Committee.

Article V

Executive Committee Member Responsibilities

Section 1. President

The President is the primary visionary for the organization and the Chairman of the Johns Hopkins Carey Business School Finance Club Executive Committee. The duties of the President shall consist of (1) overseeing the work of the other Executive Committee members, (2) providing leadership and direction for all members of the Club, (3) serving as the final authority on all matters of controversy, indecision, and/or contention, and (4) ensuring the Club objectives and missions are met and all the activities are carried out, such as scheduling meetings and other events, (5) interfacing with club members, (6) interfacing with the Faculty Advisors and all university officials and (7) interfacing with other clubs.

Section 2. Vice-President

The Vice President's (VP) duties shall consist of assisting the President in all his or her duties.

Section 3. Treasurer

The Treasurer shall be responsible for keeping a record of all Club income and expenses, and the collection of dues. He or she shall prepare an annual budget and monitor coherence to such budget. The Treasurer shall be responsible for maintaining the Club's checking account.

Section 4. Secretary

The Secretary shall be responsible for maintaining records and correspondence of the Club. The Secretary shall prepare and publish a monthly newsletter outlining current and future activities. The Secretary shall work with the webmaster to develop a membership database containing relevant member information.

Section 6. Event Director

The Event Director (1) shall provide event planning services and (2) shall coordinate meetings and social events at such time and place as shall be determined by the Club with the approval of the Executive Committee.

Section 7. Webmaster

The Webmaster shall be responsible for developing and maintaining the website and the blackboard site.

Section 8. Marketing Director

The Marketing Director shall be responsible for the creation of all materials that will be used externally to the Club such as brochure, announcements, signs, banners, logo, etc. He/she shall be responsible for the external image of the Club, for membership campaigns and advertisement.

Section 9. Industry Director

The Industry Director shall be responsible for initiatives and events that will provide interaction between the members and the finance industry, including but not limited to presentations and lectures.

Section 10. Investments Director

The Investments Director shall be responsible for all activities related to investments

Section 11 – Career Director

The Career Director shall (1) be responsible for career-related initiatives and events, including professional training and (2) shall be the liaison with the Professional Career Services.

Section 12 – Communications Director

The Communications Director shall be responsible for the communication of Club activities to the membership as well as to partner Clubs and School officials. The main purpose of the Communications Director is to keep members well informed and to increase participation.

Section 13 – At-large Director

The position of the At-large Director is not a mandatory one. The position shall be created or removed as needed by a decision of the Executive Committee. The At-large Director shall perform duties as defined by the Executive Committee.

Article VI

Amendments

Proposals to amend the by-laws shall be presented in writing to the Executive Committee for approval. Proposals approved by the Executive Committee shall, upon no less than one week's prior notice, be presented to and voted on by the members at the next general meeting. These by-laws may only be amended by at least a two-thirds majority vote of the members present at the meeting.