

Office of Recreation
(Application for Student Employment)

Position for which you are applying:

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| <input type="checkbox"/> Front Office | <input type="checkbox"/> Building Manager | <input type="checkbox"/> Welcome Desk Monitor |
| <input type="checkbox"/> Equipment Room Monitor | <input type="checkbox"/> Weight/Fitness Room Monitor | <input type="checkbox"/> Varsity Weight Room Monitor |
| <input type="checkbox"/> Building Monitor | <input type="checkbox"/> Payroll Assistant | <input type="checkbox"/> Climbing Wall Staff |
| <input type="checkbox"/> Outdoor Pursuits Instructor | <input type="checkbox"/> Outdoor Pursuits Advisor | <input type="checkbox"/> Outdoor Pursuits Logistics |
| <input type="checkbox"/> Outdoor Pursuits Office Staff | <input type="checkbox"/> Team Building Facilitator | <input type="checkbox"/> Lifeguard |
| <input type="checkbox"/> Intramural Supervisor | <input type="checkbox"/> Intramural Official/Scorekeeper | <input type="checkbox"/> Sport Club Supervisor |

Certifications:

CPR First Aid Other _____ Certifying Organization _____

Please print legibly the following information:

Name _____ SSN# _____ Male Female

Birth Date _____ Ethnicity _____ Date available to start work _____

Local Address _____ Apt# _____ City _____ State _____ Zip Code _____

Local Phone# _____ E-mail _____

School: JHU SOM SON SPH Peabody: Department _____

Class Standing: FR _____ SO _____ JR _____ SR _____ Graduate Student _____

*****Must be a registered, full time student in order to work for the Recreation Center*****

Have you worked for the University before? YES NO

(If not, be sure to fill out the proper paperwork (tax forms and I-9 form) with Student Employment in Garland Hall immediately. Please note, either a passport or driver's license and social security card must be presented. Without these proper forms, you will not receive a paycheck!!)

Do you currently work for another department on campus: YES NO

If so, please list the department name and payroll contact: _____

Are you paid weekly or semi-monthly _____

Approximately how many hours a week do you work for that department _____

Do you have Federal Work Study? YES NO

(If yes, pick-up a Federal Work-Study form from the Financial Aid Office in Garland Hall, complete the student portion and return to the Office of Recreation)

Are you a U.S. citizen? YES NO

(If no, are you authorized to work in the United States?) YES NO Country _____

I understand that by accepting the position of _____ at the Office of Recreation, I must adhere to my schedule and comply with all proper time keeping and employment procedures. I will not permit another student to record my hours, and I will be responsible to accurately record the days I worked. I understand that violating proper time keeping will result in my immediate dismissal. Further, if I have any questions regarding my pay hours I will communicate my concerns with my supervisor.

Signature _____ **Date** _____

AVAILABILITY:

Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

Saturday _____ Sunday _____