

Public Relations & Media in the Big Apple

January 20-22, 2009
Student Registration Form

Instructions

Complete the Registration Form on the back. Read all information below. Keep the extra copy of this instruction sheet for your reference.

Turn in this Registration Form and resume to the Career Center no later than 12pm, November 21, 2008. If you are selected for the trip, a nonrefundable \$100.00 deposit is needed to hold your place, due by 12pm on December 5, 2008. **If you do not meet this deadline, your space will be forfeited to a student on the waiting list.** Financial Assistance may be available to those who qualify.

The trip is limited to 25 students due to space limitations incurred by our hosts in New York. Space on this trip will be generally allocated on a first-come, first served basis, however, professionalism of students' resumes and overall GPA will factor into selection should the number of students applying exceed our limit. You will be notified of your selection status via e-mail on November 25, 2008.

Once Students Have Been Selected

Turn in an Intersession registration form, filled out for "Public Relations & Media in the Big Apple" (660.150) **to the Career Center (NOT to the Registrar's Office)** with your \$100 deposit and signed release form by noon, December 5, 2008. The Career Center will submit your pink slip along with a list of students who are eligible for the course to the Registrar's Office, and you will automatically be registered.

If you are selected, you will need to submit your resume to the Public Relations & Trip Resume Drop through your J-Connect Account no later than Friday, December 5, 2008. The remainder of your balance (\$150) is due Wednesday, December 17, 2008 at noon.

Critical Dates

Friday, November 21, 2008, noon	Trip registration form & resume due to the Career Center
Tuesday, November 25, 2008	Selected students will be notified via e-mail
Friday, December 5, 2008, noon	\$100 deposit due Signed release/waiver form due
Wednesday, December 3, 2008, 5:00-6:00 p.m.	Mandatory Trip Preparation Meeting, Career Center
Friday, December 5, 2008	Online resume submission due
Wednesday, December 17, 2008	\$150 balance due
January 20-22, 2009	Public Relations & Media in the Big Apple: Trip to NYC

Transportation and Lodging

Transportation and lodging are included in the \$250.00 program fee. Students are responsible for paying for meals (excluding any complimentary food provided by our hosts). Because of the nature of the trip and the tight scheduling of industry visits, we expect you to stay with the group in NYC. No refund will be made for students who choose to travel on their own before or after the trip. All hotel accommodations are non-smoking double rooms.

Questions?

Questions regarding this trip should be directed to Tracy Carter in the Career Center at Tracy.Carter@jhu.edu.

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Complete the information below and turn it in to the Career Center no later than **Noon, November 21, 2008**. A non-refundable \$100 deposit is needed to hold your place (checks payable to "Johns Hopkins University"), due by **Noon, December 5, 2008**. Financial Assistance may be available to those who qualify.

PLEASE PRINT CLEARLY

Name: _____

Year: _____ Major(s): _____ Minor(s): _____ Overall GPA: _____

In which school are you matriculated? _____ Krieger School _____ Whiting School

Gender (for room assignment purposes only): _____

How did you hear about this course/trip? (Circle all that apply): Flyer/Professor specify) _____ E-mail listserv(s) _____ website(s) _____ Other _____

Your contact information:

Baltimore mailing address: _____

Baltimore phone number: _____ We can reach you here until what date? _____

JHU e-mail: _____ We can reach you here until what date? _____

Where can we reach you during break? If you will be traveling, list as many addresses and phone numbers as needed so we can stay in touch with you.

Dates:

From _____ Address: _____

Until _____ _____

Phone: _____

Are you currently a recipient of need-based financial aid? Y N

Will you need additional financial support to participate in this experience? Y N

The determination of aid eligibility will be made by the Office of Student Financial Services.

I understand that my name and social security number may need to be released to sites that I visit for security clearance purposes only.

Signature

Date

Office use only:
Deposit Pd _____ Balance Pd _____ Selected _____ Resume Book _____

[KEEP THIS COPY FOR YOUR REFERENCE]

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