May 16, 2017
3:00pm – 4:30pm
President’s Conference Room, 270 Garland Hall

**Present:** Jeff Kahn, Committee Chair; Federico Bandi, Kristin Blanchfield; Stephanie Erev; Paul Ferraro; Francois Furstenberg; Ben Hobbs (by phone); Cynthia Jin (by phone); Ellen Mackenzie; Jane Schlegel (by phone); Sara Slaff (Staff to the Committee; (by phone); RoseMarie Tate (Administrative Support); Rachel Whitehead.

**Not present:** Yadel Okorie, Peter Pronovost, Alex Sharata.

**Call to Order and Introductions**
The meeting was called to order at 3:09pm by Jeff Kahn, Committee Chair. Those present proceeded to introduce themselves.

**Introduction of PIIAC’s Newest Member**
Paul Ferraro, Professor, Department of Environmental Health and Engineering, was welcomed to the Committee.

**Discussion of Resources and Timeline for Report Completion**
Discussion was held around everyone’s availability and the timeline for completing the report by early September. Meetings will be scheduled for the team in July and August. The timeline was updated based on feedback from the Committee.

**Responses to Questions from Andy Conner**
The Committee will review Andy Conner’s responses and send questions to Jeff. Jeff, Paul Ferraro, Federico Bandi, and Stephanie Erev will meet with Andy Conner and/or Jason Perlioni when he arrives on campus and update the Committee with their findings.

**Draft Report Discussion**
Rachel Whitehead presented an update on the background sections of the draft report. Discussion about sections and order, some revising of headings and overall outline of the report. Committee members will review draft sections and provide feedback as the report continues to take shape.

**Adjournment**
There being no further business, the meeting was adjourned.